

# Saffron Computer Club

Meetings held on the 2nd Tuesday of the month.

To provide support and assistance to local PC users

**NOTICE IS HEREBY GIVEN THAT  
The Annual General Meeting will take place on**

**Tuesday 11<sup>th</sup> February 2020 at 7.30pm  
in the Garden Room, 3 Hill Street, Saffron Walden**

## **AGENDA**

1. Welcome
2. Apologies for Absence
3. Minutes of the last AGM
4. Matters Arising
5. Chairman's Report
6. Treasurer's Report \*
7. Election of Officers and Committee Members
8. Any Other Business \*

\* Please note: in order to keep the business side of the evening as short as possible we request any items relating to the accounts or "Any Other Business" to be notified in writing to the Secretary at least 10 days prior to the meeting.